

~~CONFIDENTIAL~~

Chief, AF Support Staff

22 August 1960

Chief, Management Analysis Staff (DD/P Area)

AF Division Support Handbook

1. This Staff has prepared a handbook of those support services which are available to the Headquarters elements of AF Division. The use of this handbook by Branch and Staff personnel in requesting these services should accomplish the following:

- a. Reduce the lapsed time required to obtain these services through the proper channeling of such requests:
- b. Save both time and effort on the part of the requester by identifying the procedure to be followed in requesting these services.

2. This handbook has been forwarded to the Printing Services Division for reproduction and should be ready for distribution in about two weeks.

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Distribution:

- 0 & 1 - Addressee
- 2 - Mgt/S (DD/P Area)

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